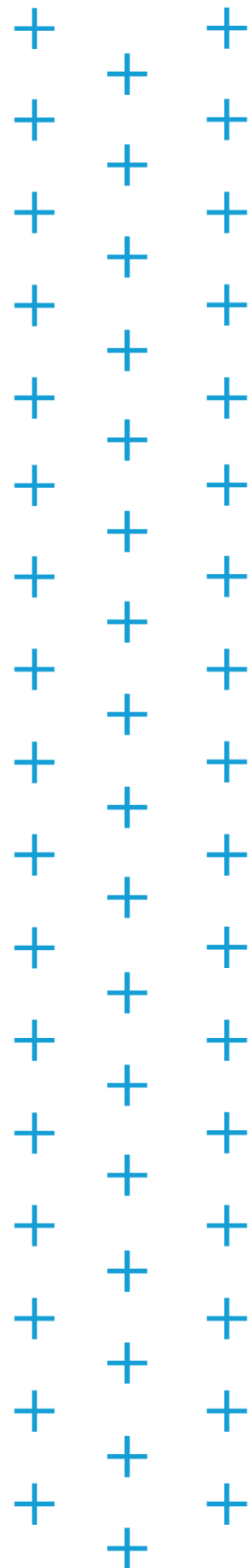


# Who are we?

- + We are a Yorkshire-based firm committed to our clients, team and community.
- + We deliver accounting, audit, tax, payroll and business advisory solutions, by empowering our team, investing in relationships and embracing change.
- + Our core values are:
  - People matter – we treat our clients, our contacts and each other respectfully;
  - We care – about our work, our clients, our people and the local community;
  - We have integrity – we uphold our professional standards and ethics and have pride in the work we do.
- + We understand that no two individuals or businesses are the same. This is why we believe it is important to take the time to get to know you so we can tailor our services and offer the support that is right for you.
- + We pride ourselves in the quality of our people, work and service. With our proactive and straight-talking team, we are perfectly placed to help you and your business grow.



# Harris+Co

Chartered Accountants +  
Chartered Tax Advisers

# Our Partners & Services

# Harris+Co

Chartered Accountants +  
Chartered Tax Advisers



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We summarise our core services below, whilst the accompanying leaflets give you a flavour of our core specialisms. If you have something specific in mind which we haven't mentioned, please get in touch – we'd love to discuss how we can help.

## Accounting

- +Annual accounts preparation
- +Management accounts and management information
- +Virtual financial controller
- +Cloud accounting
- +Bookkeeping

## Auditing and assurance

- +Statutory audit of financial statements
- +Other assurance reports on financial statements
- +Assurance reports on grant claims

## Taxation – compliance and advisory

- +Corporation tax returns, planning and advice
- +Personal tax returns, planning and advice
- +VAT returns, planning and advice
- +Inheritance tax and estate planning, including trusts
- +Trusts
- +Pay As You Earn (PAYE)

## Business support services

- +Financial due diligence
- +Budgets, business plans and forecasts
- +Liaising with banks and financial institutions
- +Company secretarial services and registered office

## Payroll

- +Payroll processing
- +CIS submissions
- +Pensions set up and maintenance

## Business start-up

- +Advice on financing a new business
- +Securing start-up funds
- +Business structure

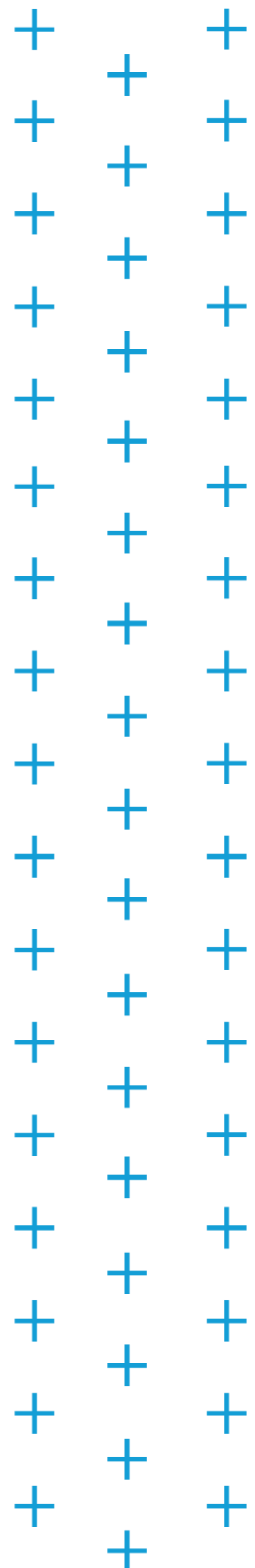
## Family investment companies

- +Advice on establishing a family investment company

# Taxation Services

## Compliance & Advisory

- + We have an experienced team, including 9 Chartered Tax Advisors, ready to save you time dealing with your tax affairs so that you can focus on what you and your business do best.
- + We proactively seek opportunities to reduce the tax burden on you and your business using HMRC approved reliefs.
- + We remove the hassle and stress from the ever-increasing administrative burden of complying with tax regulations.
- + We tailor our tax advice by taking the time to find out your needs, your aspirations and future plans.
- + We have extensive experience in dealing with HMRC tax enquiries and can guide and advise you if you find yourself the subject of an investigation.



Harris+Co

Chartered Accountants +  
Chartered Tax Advisers

## Taxation Services

### Compliance & Advisory

#### Compliance

##### Personal Taxes

With our tax expertise and specialist software we take the headache out of completing your tax return and keep you informed every step of the way so you know exactly how much and when to pay.

##### Corporation Tax

Your time is best spent on your business. Leave the tax return to our dedicated team, who will calculate the liability that is due and help to relieve the ever increasing burden of compliance with the authorities.

##### VAT

We help you to get to grips with the complete VAT regulations and ensure that you register when you should using the most appropriate scheme. We also help with completing your returns so that you pay the right amount of VAT at the right time.

##### Trusts & Estate Administration

We are experienced in dealing with compliance for both UK and offshore trusts including preparation of trust and estate tax returns, dealing with estates under the simplified reporting arrangements, registering trusts under the trust registration service and reporting periodic and ten year charges for relevant property settlements.

##### 60 Day Capital Gains Tax Returns

When you sell a UK residential property you may have to report any capital gain and pay the tax within 60 days of completion. This applies even if you normally complete a tax return. We can assist with calculating the gain and submitting the capital gains tax return on your behalf.

#### Advisory

##### Personal Tax Planning

There are a variety of ways in which individuals can reduce their exposure to income and capital gains tax. We advise on the most tax-efficient means of extracting money out of your business and ensure you optimise the use of HMRC approved tax reliefs to reduce your tax burden.

##### Corporation Tax Planning

Effective corporation tax planning can result in significant improvements to your bottom-line, so maximising profits and cash for investment in your business or payments to you. Our specialist tax team will advise and guide you through ways in which the corporation tax bill can be legally reduced.

##### Estate Planning

Few of us like to think about dying but inheritance tax legalisation makes it essential that we plan well in advance so that we maximise funds available for our beneficiaries. We help you take advantage of the opportunities in this complex area to reduce the tax burden on those left behind.

##### Family Investment Companies

A Family Investment Company (FIC) can be used as an alternative to a family trust. It is a private company whose shareholders are family members. A FIC enables parents to retain control over the assets, accumulate wealth in a tax efficient manner and facilitate future succession planning. We can assist with the setting up of the FIC and any compliance or planning issues.

##### HMRC Investigations

Being the subject of a tax investigation by HMRC can be a stressful and worrying experience and these have become more frequent in recent years. We have a wealth of experience in dealing with HMRC investigations, so if you find yourself under their microscope we can provide expert help and support.

With the increased risk of such investigations it may be worth considering taking out an annual insurance policy to protect you and your business from unexpected professional costs as an investigation will undoubtedly result in additional accounting and tax work being undertaken which could be substantial for complex cases.

##### Residency

If you decide to live or work abroad it is essential to review your UK residency position. Your UK residency position is determined by the Statutory Residence Test (SRT). Careful planning before you leave the UK will ensure that you understand the implications of the SRT and your residence position on all UK taxes.